**IN.BUSINESS RECOMMENDATION FORM**

**In.Business: A Mentorship Program for Indigenous Youth** is a high school mentorship program facilitated by Unama’ki College at Cape Breton University.

The goals of the In.Business program are as follows:

* To link indigenous high school students with indigenous business mentors.
* To explore business concepts through social media and technology.
* To facilitate collaborative and interactive learning through in-person conferences.
* To help indigenous youth see themselves as future business leaders.
* To introduce indigenous high school students to post-secondary options.

You have been asked to provide a required reference for a student interested in participating in the program. Please complete the following recommendation form by October 25, 2019 and return to: stephanie\_mccormick@cbu.ca or fax (902) 563.1640.

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicants’ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your assessment of the applicant will help us in our evaluation to determine their suitability for the program. To the best of your knowledge, please rate the student on the following:

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| **Areas** | **Excellent** | **Good** | **Fair** | **Poor** |
| Attendance at school |  |  |  |  |
| Punctuality  |  |  |  |  |
| Attitude |  |  |  |  |
| Maturity |  |  |  |  |

How long have you known the applicant?

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In what capacity do you know the applicant?

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Why do you think the applicant should be chosen for this program? How would the applicant benefit from this program?

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Do you feel the applicant is willing to devote the necessary time into this program? Students chosen will be expected to devote on average one hour per week to the program and attend two multi-day conferences (possibly out of province). Please explain your answer.

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**REFEREE INFORMATION**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Feel free to attach any additional information about the applicant that may help in the selection process.

**Please submit this recommendation by October 25, 2019 via email or fax to:**

Nina Kent

In.Business General Manager, Cape Breton University

nina\_kent@cbu.ca
Office: (902) 563.1916 | Fax: (902)563.1640